



**Office of Genesee County Sheriff**  
**Emergency Management/Homeland Security**  
**SHERIFF ROBERT J. PICKELL**

Jenifer Boyer, P.E.M.  
 Emergency Management Manager  
 (810) 257-3064  
 (810) 237-6169 (fax)

Undersheriff Christopher Swanson  
 1002 S. Saginaw, Flint, MI 48502  
 (810) 257-3407  
 (810) 257-3077 (fax)

**GENESEE COUNTY SCHOOL SAFETY DRILLS SCHEDULE**

School Year 2015-2016

Drill Requirements

- A minimum of 5 fire drills (at least three drills held by December 1<sup>st</sup>, and two held in remaining part of the school year spaced reasonably).
- A minimum of 2 tornado drills (at least one drill to be conducted during March of the school year).
- A minimum of 3 Lockdown/shelter in place drills (at least one held by December 1<sup>st</sup>, at least one after January 1<sup>st</sup>).
- At least one of the drills are to be held during a lunch or recess time.

**NOTIFICATION OF DRILL SCHEDULE TO EMERGENCY MANAGEMENT DUE BY SEPT 15<sup>TH</sup>!!!!**

SCHOOL DISTRICT: S  
 SCHOOL NAME: St. Pius X Catholic School  
 SCHOOL ADDRESS: G-3139 Hogarth Ave  
 NAME OF SCHOOL PRINCIPAL: R.J. Kaplan Phone Number: 810-235-8572  
 SCHOOL SAFETY OFFICER (if one): Tammy Parillo Phone Number: 810-964-9239  
 We plan to work with our LOCAL POLICE AGENCY: Flint Twp. Police and LOCAL FIRE AGENCY: Flint Twp. Fire to conduct our safety drills.

**Fire Drills (5 required – 8 preferred)**

* Drill #1 Date: <u>9/3/15</u> (by Dec 1 <sup>st</sup> )	* Drill #5 Date: <u>4/18/16</u> (after Dec 1 <sup>st</sup> )
* Drill #2 Date: <u>10/16/15</u> (by Dec 1 <sup>st</sup> )	→ Extra: <u>4/13/16</u> (at any time) <b>CANCELLED</b>
* Drill #3 Date: <u>11/2/15</u> (by Dec 1 <sup>st</sup> ) <u>11/30/15</u>	Extra: _____ (at any time)
* Drill #4 Date: <u>12/4/15</u> (after Dec 1 <sup>st</sup> )	Extra: _____ (at any time)

**Tornado Drills (2 required)**

* Drill #1 Date: <u>9/10/15</u> (at any time)	* Extra: <u>4/13/16</u> - county wide @ 1:30 (extra-anytime)
→ Drill #2 Date: <u>3/14/16</u> (in March) <b>CANCELLED</b>	Extra: _____ (extra-anytime)

**Lockdown/Shelter in Place/Secure Drills (3 required)**

* Drill #1 Date: <u>9/8/15</u> (by Dec 1 <sup>st</sup> )	* Extra: <u>12/3/16</u> (extra-anytime)
→ Drill #2 Date: <u>10/16/15</u> (after Jan 1 <sup>st</sup> ) <b>CANCELLED</b>	Extra: _____ (extra-anytime)
* Drill #3 Date: <u>12/3/15</u> (at any time)	

Complete this form and email it to [jboyer@co.genesee.mi.us](mailto:jboyer@co.genesee.mi.us) or fax it to (810) 237-6169 **BY SEPT 15!!** In the event that a drill has to be cancelled (as outlined in PA 12 of 2014), the school must reschedule the drill to occur within 10 school days of the cancelled drill and notify their county emergency management of the rescheduled drill by email to [schooldrills@co.genesee.mi.us](mailto:schooldrills@co.genesee.mi.us). This form was produced to meet the emergency management notification requirements of the State of Michigan PA 12 of 2014, sec 19. Please review PA 12 of 2014 for further information and drill requirements. The school is encouraged to keep record and post incident reports of their drills, these records and reports do not need to be submitted to the emergency management office.

# Safety Drill Documentation

2015-2016 School Year

District: Carmen Answorth  
Building: St. Pius X Catholic School  
Principal/Administrator: R.J. Kaplan

## FIRE:

Drill #1 of 5 (by Dec. 1) ✓ Date: 9/8/15 Time: 9:30 Conducted by: Principal  
Check, if applicable:  Recess  Lunch  Outside of classroom

Drill #2 of 5 (by Dec. 1) Date: RECALLED Time: 9:30 Conducted by: Principal  
Check, if applicable:  Recess  Lunch  Outside of classroom

Drill #2 of 5 (by Dec. 1) ✓ Date: 10/16/15 Time: 10:00 Conducted by: Principal  
Check, if applicable:  Recess  Lunch  Outside of classroom

Drill #3 of 5 (after Dec. 1) ✓ Date: 11/30/15 Time: 10:00 Conducted by: Principal  
Check, if applicable:  Recess  Lunch  Outside of classroom

Drill #4 of 5 (after Dec. 1) Date: 12/4/15 Time: 9:30 Conducted by: Principal  
Check, if applicable:  Recess  Lunch  Outside of classroom

Extra Drill # 5 of 5 Date: 4/18/16 Time: 9:00 Conducted by: Principal  
after-12/1 Check, if applicable:  Recess  Lunch  Outside of classroom

Extra Drill Date: \_\_\_\_\_ Time: \_\_\_\_\_ Conducted by: \_\_\_\_\_  
Check, if applicable:  Recess  Lunch  Outside of classroom

Extra Drill Date: \_\_\_\_\_ Time: \_\_\_\_\_ Conducted by: \_\_\_\_\_  
Check, if applicable:  Recess  Lunch  Outside of classroom

## TORNADO:

Drill #1 of 2 (at any time) ✓ Date: 9/10/15 Time: 9:30 Conducted by: Principal  
Check, if applicable:  Recess  Lunch  Outside of classroom

Drill #2 of 2 (in March) ✓ Date: 4/13/16 Time: 1:30 Conducted by: Principal  
Check, if applicable:  Recess  Lunch  Outside of classroom

Extra Drill Date: \_\_\_\_\_ Time: \_\_\_\_\_ Conducted by: \_\_\_\_\_  
Check, if applicable:  Recess  Lunch  Outside of classroom

## LOCK DOWN OR SHELTER IN PLACE:

Drill #1 of 3 (by Dec. 1) ✓ Date: 9/10/15 Time: 9:45 Conducted by: Principal  
Check, if applicable:  Recess  Lunch  Outside of classroom

Drill #2 of 3 (after Jan. 1) ✓ Date: 12/3/15 Time: 12:30 Conducted by: Principal  
Check, if applicable:  Recess  Lunch  Outside of classroom

Drill #3 of 3 (at any time) ✓ Date: 3/15/16 Time: \_\_\_\_\_ Conducted by: Principal  
Check, if applicable:  Recess  Lunch  Outside of classroom

Extra Drill Date: \_\_\_\_\_ Time: \_\_\_\_\_ Conducted by: \_\_\_\_\_  
Check, if applicable:  Recess  Lunch  Outside of classroom

Principal or designee signature: \_\_\_\_\_

I verify that the listed drills were conducted on the noted dates and times.

# Post-Incident and Exercise Review

## GENESEE COUNTY EMERGENCY DRILLS FOR SCHOOLS DOCUMENTATION FORM

### Type of Drill

- Fire Drill/Evacuation (6 required)
- Tornado (2 required)
- Lock Down and/or Shelter in Place Drill (2 required)

Drills must be coordinated with Genesee County  
Emergency Management via email @  
[schooldrills@co.genesee.mi.us](mailto:schooldrills@co.genesee.mi.us) and local Police/Fire

### Time of Drill

- Standard
- Class Change
- Recess

School District: St. Pius X  
School: St. Pius X  
Date of Drill: 4/19/16 Time: \_\_\_\_\_  
Exact Time required to evacuate/shelter/secure: 220  
Total Participants: \_\_\_\_\_  
Remarks: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This report is for emergency drill #: 10 for school year: 2015-2016  
Name of person conducting drill: \_\_\_\_\_ Title: Principal  
Signature of person conducting drill: R. S. Kaplan

### For Lockdown or Shelter-In-Place Drills

This drill was coordinated with:

- Genesee County Emergency Manager: Jennifer Boyer = ~~810.257.3064~~  
And
- Local Law Enforcement: (County Sheriff or Police Chief or MSP or Designee)  
Name: Title/Department: \_\_\_\_\_  
Or
- Local Fire (Fire Chief or Designee)  
Name: Title/Department: \_\_\_\_\_

For LOCKDOWN or SHELTER-IN-PLACE drills only, fax this sheet to:

- Genesee County Emergency Management 810.257.6169 and
- Genesee Intermediate School District 810.591.4940

For all drills, please keep a copy with your building records.

# Post-Incident and Exercise Review

## GENESEE COUNTY EMERGENCY DRILLS FOR SCHOOLS DOCUMENTATION FORM

### Type of Drill

- Fire Drill/Evacuation (6 required)
- Tornado (2 required)
- Lock Down and/or Shelter in Place Drill (2 required)

Drills must be coordinated with Genesee County  
Emergency Management via email @  
[schooldrills@co.genesee.mi.us](mailto:schooldrills@co.genesee.mi.us) and local Police/Fire

### Time of Drill

- Standard
- Class Change
- Recess

School District: St. Pius X  
School: St. Pius X  
Date of Drill: 4/13/16 Time: 1:30  
Exact Time required to evacuate/shelter/secure: 2-3 minutes  
Total Participants: 220  
Remarks: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This report is for emergency drill #: 9 for school year: 2015-2016  
Name of person conducting drill: R.J. Kaplan Title: Principal  
Signature of person conducting drill: \_\_\_\_\_

### For Lockdown or Shelter-In-Place Drills

This drill was coordinated with:

- Genesee County Emergency Manager: Jennifer Boyer - 810.257.3064  
And
- Local Law Enforcement: (County Sheriff or Police Chief or MSP or Designee)  
Name: Title/Department: \_\_\_\_\_  
Or
- Local Fire (Fire Chief or Designee)  
Name: Title/Department: \_\_\_\_\_

For LOCKDOWN or SHELTER-IN-PLACE drills only, fax this sheet to:

- Genesee County Emergency Management 810.257.6169 and
- Genesee Intermediate School District 810.591.4940

For all drills, please keep a copy with your building records.

# Post-Incident and Exercise Review

## GENESEE COUNTY EMERGENCY DRILLS FOR SCHOOLS DOCUMENTATION FORM

### Type of Drill

- Fire Drill/Evacuation (6 required)
- Tornado (2 required)
- Lock Down and/or Shelter in Place Drill (2 required)

Drills must be coordinated with Genesee County  
Emergency Management via email @  
[schooldrills@co.genesee.mi.us](mailto:schooldrills@co.genesee.mi.us) and local Police/Fire

### Time of Drill

- Standard
- Class Change
- Recess

School District: St. Pius X Catholic / Carmen Ainsworth

School: St. Pius X

Date of Drill: 3/15/16 Time: 3:00

Exact Time required to evacuate/shelter/secure: 1-2 minutes

Total Participants: 200

Remarks: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

This report is for emergency drill #: 8 for school year: 2015-2016

Name of person conducting drill: R. J. Kaplan Title: Principal

Signature of person conducting drill: [Signature]

### For Lockdown or Shelter-In-Place Drills

This drill was coordinated with:

Genesee County Emergency Manager: Jennifer Boyer = 810.257.3064

And

Local Law Enforcement: (County Sheriff or Police Chief or MSP or Designee)

Name: Title/Department: \_\_\_\_\_

Or

Local Fire (Fire Chief or Designee)

Name: Title/Department: \_\_\_\_\_

For LOCKDOWN or SHELTER-IN-PLACE drills only, fax this sheet to:

Genesee County Emergency Management 810.257.6169 and

Genesee Intermediate School District 810.591.4940

For all drills, please keep a copy with your building records.

# Post-Incident and Exercise Review

## GENESEE COUNTY EMERGENCY DRILLS FOR SCHOOLS DOCUMENTATION FORM

- Type of Drill
- Fire Drill/Evacuation (6 required)
  - Tornado (2 required)
  - Lock Down and/or Shelter in Place Drill (2 required)

- Time of Drill
- Standard
  - Class Change
  - Recess

Drills must be coordinated with Genesee County  
Emergency Management via email @  
[schooldrills@co.genesee.mi.us](mailto:schooldrills@co.genesee.mi.us) and local Police/Fire

School District: St Pius X (CARMAN)  
School: St. Pius X Catholic  
Date of Drill: 12/4/15 Time: 9:30  
Exact Time required to evacuate/shelter/secure: 1.5 minutes  
Total Participants: 201  
Remarks: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This report is for emergency drill #: 7 for school year: 2015-2016  
Name of person conducting drill: R. J. Kaplan Title: Principal  
Signature of person conducting drill: [Signature]

### For Lockdown or Shelter-In-Place Drills

This drill was coordinated with:

- Genesee County Emergency Manager: Jennifer Boyer = 810.257.3064  
**And**
- Local Law Enforcement: (County Sheriff or Police Chief or MSP or Designee)  
Name: Title/Department: \_\_\_\_\_
- Or**
- Local Fire (Fire Chief or Designee)  
Name: Title/Department: \_\_\_\_\_

For LOCKDOWN or SHELTER-IN-PLACE drills only, fax this sheet to:

- Genesee County Emergency Management 810.257.6169 and
- Genesee Intermediate School District 810.591.4940

For all drills, please keep a copy with your building records.

# Post-Incident and Exercise Review

## GENESEE COUNTY EMERGENCY DRILLS FOR SCHOOLS DOCUMENTATION FORM

### Type of Drill

- Fire Drill/Evacuation (6 required)
- Tornado (2 required)
- Lock Down and/or Shelter in Place Drill (2 required)

Drills must be coordinated with Genesee County  
Emergency Management via email @  
[schooldrills@co.genesee.mi.us](mailto:schooldrills@co.genesee.mi.us) and local Police/Fire

### Time of Drill

- Standard
- Class Change
- Recess *lunch*

School District: St. Pius X Catholic School (CARMAN)

School: St. Pius X Catholic

Date of Drill: 12/3/15 Time: 12:30

Exact Time required to evacuate/shelter/secure: 4 min

Total Participants: 201

Remarks: 5-8 were in class  
K-4 in lunchroom (we practiced this 2x's)  
PS/ISK napping

This report is for emergency drill #: 6 for school year: 2015-2016

Name of person conducting drill: R. J. Kaplan Title: Principal

Signature of person conducting drill: [Signature]

### For Lockdown or Shelter-In-Place Drills

This drill was coordinated with:

- Genesee County Emergency Manager: Jennifer Boyer = 810.257.3064  
**And**
- Local Law Enforcement: (County Sheriff or Police Chief or MSP or Designee)  
Name: Title/Department: \_\_\_\_\_
- Or**
- Local Fire (Fire Chief or Designee)  
Name: Title/Department: \_\_\_\_\_

For LOCKDOWN or SHELTER-IN-PLACE drills only, fax this sheet to:

- Genesee County Emergency Management 810.257.6169 and
- Genesee Intermediate School District 810.591.4940

For all drills, please keep a copy with your building records.

# Post-Incident and Exercise Review

## GENESEE COUNTY EMERGENCY DRILLS FOR SCHOOLS DOCUMENTATION FORM

### Type of Drill

- Fire Drill/Evacuation (6 required)
- Tornado (2 required)
- Lock Down and/or Shelter in Place Drill (2 required)

Drills must be coordinated with Genesee County  
Emergency Management via email @  
[schooldrills@co.genesee.mi.us](mailto:schooldrills@co.genesee.mi.us) and local Police/Fire

### Time of Drill

- Standard
- Class Change
- Recess

School District: St. Pius X Catholic School (CARMAN)  
School: St. Pius X Catholic  
Date of Drill: 11/30/15 Time: 9:45  
Exact Time required to evacuate/shelter/secure: 2.00 minutes  
Total Participants: 201  
Remarks: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This report is for emergency drill #: 5 for school year: 2015-2016  
Name of person conducting drill: J. T. Kepler Title: Principal  
Signature of person conducting drill: [Signature]

### For Lockdown or Shelter-In-Place Drills

This drill was coordinated with:

- Genesee County Emergency Manager: Jennifer Boyer = 810.257.3064  
And
- Local Law Enforcement: (County Sheriff or Police Chief or MSP or Designee)  
Name: Title/Department: \_\_\_\_\_  
Or
- Local Fire (Fire Chief or Designee)  
Name: Title/Department: \_\_\_\_\_

For LOCKDOWN or SHELTER-IN-PLACE drills only, fax this sheet to:

- Genesee County Emergency Management 810.257.6169 and
- Genesee Intermediate School District 810.591.4940

For all drills, please keep a copy with your building records.



# Post-Incident and Exercise Review

## GENESEE COUNTY EMERGENCY DRILLS FOR SCHOOLS DOCUMENTATION FORM

### Type of Drill

- Fire Drill/Evacuation (6 required)
- Tornado (2 required)
- Lock Down and/or Shelter in Place Drill (2 required)

### Time of Drill

- Standard
- Class Change
- Recess

Drills must be coordinated with Genesee County  
Emergency Management via email @  
[schooldrills@co.genesee.mi.us](mailto:schooldrills@co.genesee.mi.us) and local Police/Fire

School District: St. Pius X Catholic School (Corman)  
School: St. Pius X Catholic  
Date of Drill: 10/16/15 Time: 10:00  
Exact Time required to evacuate/shelter/secure: 2 minutes  
Total Participants: 201  
Remarks: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This report is for emergency drill #: 4 for school year: 2015-2016  
Name of person conducting drill: R.S. Kaplan Title: Principal  
Signature of person conducting drill: [Signature]

### For Lockdown or Shelter-In-Place Drills

This drill was coordinated with:

- Genesee County Emergency Manager: Jennifer Boyer = 810.257.3064  
**And**
- Local Law Enforcement: (County Sheriff or Police Chief or MSP or Designee)  
Name: Title/Department: \_\_\_\_\_  
**Or**
- Local Fire (Fire Chief or Designee)  
Name: Title/Department: \_\_\_\_\_

For LOCKDOWN or SHELTER-IN-PLACE drills only, fax this sheet to:

- Genesee County Emergency Management 810.257.6169 and
- Genesee Intermediate School District 810.591.4940

For all drills, please keep a copy with your building records.

# Post-Incident and Exercise Review

## GENESEE COUNTY EMERGENCY DRILLS FOR SCHOOLS DOCUMENTATION FORM

### Type of Drill

- Fire Drill/Evacuation (6 required)
- Tornado (2 required)
- Lock Down and/or Shelter in Place Drill (2 required)

### Time of Drill

- Standard
- Class Change
- Recess

Drills must be coordinated with Genesee County  
Emergency Management via email @  
[schooldrills@co.genesee.mi.us](mailto:schooldrills@co.genesee.mi.us) and local Police/Fire

School District: St. Pius X Catholic School (Corman)  
School: St. Pius X Catholic  
Date of Drill: 9/10/15 Time: 9:30-9:45 AM  
Exact Time required to evacuate/shelter/secure: 30 seconds  
Total Participants: 201  
Remarks: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This report is for emergency drill #: 3 for school year: 2015-2016  
Name of person conducting drill: R. J. Kypala Title: Principal  
Signature of person conducting drill: \_\_\_\_\_

### For Lockdown or Shelter-In-Place Drills

This drill was coordinated with:

- Genesee County Emergency Manager: Jennifer Boyer = 810.257.3064  
**And**
- Local Law Enforcement: (County Sheriff or Police Chief or MSP or Designee)  
Name: Title/Department: \_\_\_\_\_
- Or**
- Local Fire (Fire Chief or Designee)  
Name: Title/Department: \_\_\_\_\_

For LOCKDOWN or SHELTER-IN-PLACE drills only, fax this sheet to:  
 Genesee County Emergency Management 810.257.6169 and LNA  
 Genesee Intermediate School District 810.591.4940

For all drills, please keep a copy with your building records.

# Post-Incident and Exercise Review

## GENESEE COUNTY EMERGENCY DRILLS FOR SCHOOLS DOCUMENTATION FORM

### Type of Drill

- Fire Drill/Evacuation (6 required)
- Tornado (2 required)
- Lock Down and/or Shelter in Place Drill (2 required)

### Time of Drill

- Standard
- Class Change
- Recess

Drills must be coordinated with Genesee County  
Emergency Management via email @  
[schooldrills@co.genesee.mi.us](mailto:schooldrills@co.genesee.mi.us) and local Police/Fire

School District: St. Pius X Catholic (Carmen Answorth)  
School: St. Pius X  
Date of Drill: 9/10/15 Time: 9:30  
Exact Time required to evacuate/shelter/secure: 1 min  
Total Participants: 201  
Remarks: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This report is for emergency drill #: 2 for school year: 2015  
Name of person conducting drill: R. J. Kepler Title: Principal  
Signature of person conducting drill: [Signature]

### For Lockdown or Shelter-In-Place Drills

This drill was coordinated with:

- Genesee County Emergency Manager: Jennifer Boyer = 810.257.3064  
**And**
- Local Law Enforcement: (County Sheriff or Police Chief or MSP or Designee)  
Name: Title/Department: \_\_\_\_\_  
**Or**
- Local Fire (Fire Chief or Designee)  
Name: Title/Department: \_\_\_\_\_

For LOCKDOWN or SHELTER-IN-PLACE drills only, fax this sheet to:

- Genesee County Emergency Management 810.257.6169 and
- Genesee Intermediate School District 810.591.4940

For all drills, please keep a copy with your building records.

# Post-Incident and Exercise Review

## GENESEE COUNTY EMERGENCY DRILLS FOR SCHOOLS DOCUMENTATION FORM

- Type of Drill
- Fire Drill/Evacuation (6 required)
  - Tornado (2 required)
  - Lock Down and/or Shelter in Place Drill (2 required)
- Drills must be coordinated with Genesee County  
Emergency Management via email @  
[schooldrills@co.genesee.mi.us](mailto:schooldrills@co.genesee.mi.us) and local Police/Fire

- Time of Drill
- Standard
  - Class Change
  - Recess

School District: St. Pius X Catholic (Carmen)  
School: St. Pius X  
Date of Drill: 9/3/15 Time: 9:30  
Exact Time required to evacuate/shelter/secure: 2 min 35 sec  
Total Participants: 201  
Remarks: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This report is for emergency drill #: 1 for school year: 2015  
Name of person conducting drill: P. J. Kepler Title: Principal  
Signature of person conducting drill: [Signature]

### For Lockdown or Shelter-in-Place Drills

- This drill was coordinated with:
- Genesee County Emergency Manager: Jennifer Boyer = 810.257.3064  
And
  - Local Law Enforcement: (County Sheriff or Police Chief or MSP or Designee)  
Name: Title/Department: \_\_\_\_\_  
Or
  - Local Fire (Fire Chief or Designee)  
Name: Title/Department: \_\_\_\_\_

For LOCKDOWN or SHELTER-IN-PLACE drills only, fax this sheet to:

- Genesee County Emergency Management 810.257.6169 and
- Genesee Intermediate School District 810.591.4940

For all drills, please keep a copy with your building records.